

WEBB COUNTY, TEXAS

COMMISSIONERS COURT AGENDA

LOUIS H. BRUNI Webb County Judge (956) 523-4600

JERRY VASQUEZ

Commissioner, Precinct 1 (956) 523-4617

JUDITH G. GUTIERREZ

Commissioner, Precinct 2 (956) 523-4624

FELIX VELASQUEZ

Commissioner, Precinct 3 (956) 523-4625

DAVID R. CORTEZ

Commissioner, Precinct 4 (956) 523-4653

MARGIE IBARRA

Webb County Clerk (956) 523-4251

HOMERO RAMIREZ

Webb County Attorney (956) 523-4044

LEO FLORES

Webb County Auditor (956) 523-4016

PUBLIC NOTICE

COMMISSIONERS COURT MEETING WEBB COUNTY COURTHOUSE 1000 HOUSTON STREET, 2ND FLOOR LAREDO, TEXAS 78040 December 8, 2003 1:00 p.m.

- 1. CALL TO ORDER BY JUDGE, LOUIS H. BRUNI
- 2. ROLL CALL BY MARGIE IBARRA, COUNTY CLERK
- 3. PLEDGE OF ALLEGIANCE
- 4. APPROVAL OF MINUTES FOR NOVEMBER 17, 2003 AND NOVEMBER 24, 2003.
- 5. APPROVAL OF BILLS, PAYROLL AND MONTHLY REPORTS
- 6. COMMUNICATIONS
- **7. PUBLIC COMMENT-** This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

LOUIS H. BRUNI, WEBB COUNTY JUDGE

- **8.** Discussion and possible action to approve a contract with Bearing Point on the State of Texas, Texas Online Project for e-filing.
- **9.** Discussion and possible action to cancel the Commissioners Court meeting set for December 22, 2003.
- **10.** Status report on drilling activity, production, surface damages, and pipeline easements on all the Webb County School Lands, with possible action.
- **11.** Discussion and possible action to approve an additional four (4) hours for both the Christmas Holiday (Wednesday afternoon, December 24, 2003) and the New Years Holiday (Wednesday afternoon, December 31, 2003).

JUDITH GUTIERREZ, COMMISSIONER PRECINCT 2

12. Presentation by Texas Cooperative Extension.

DAVID R. CORTEZ, COMMISSIONER PRECINCT 4

13. Discussion and possible action to determine space availability and use at the Administration Building, Justice Center, Courthouse Annex, and the Tex-Mex building.

MEDIA BREAK - FIFTEEN MINUTES COURT RECESS

COUNTY ATTORNEY

- 14. Discussion and possible action to amend a commercial lease agreement with Jose Mario Flores (Lessor) concerning the Webb County Head Start Department office lease located at 1808 Commerce Drive, and authorizing the Webb County Judge to execute all relevant documents. Under the amendment to the commercial lease, Webb County will now be responsible for payment for all electrical and water utilities. [Requested by Webb County Head Start]
- Agreement with the South Texas Development Council on Alcohol and Drug Abuse (STCADA) beginning December 8, 2003 and ending September 30, 2004, to allow STCADA to provide alcohol and drug abuse services as well as STD/HIV/HCV prevention services for referrals made by the Webb County Community Action Agency to STCADA during the term of the Agreement and authorizing the County Judge to sign all relevant documents. [Requested by Community Action Agency]
- 16. Discussion and possible action to submit to the State of Texas, Texas Department of Community Affairs, Webb County's Comprehensive Energy Assistance Program (CEAP) Service Delivery Plan for fiscal year 2004, and authorizing the County Judge to submit all relevant documents. Webb County will be eligible to receive \$379,931.37 under its CEAP contract with the State for fiscal year 2004. Contract will be forwarded in early 2004. [Requested by Community Action Agency]
- 17. Discussion and possible action to enter into an interlocal agreement for fiscal year 2003-2004 (October to September) with the Laredo Community College who will provide students to work at various county offices and departments as part of the Federal Work-Study Program at a cost to the county not to exceed TEN THOUSAND DOLLARS (\$10,000.00) over the term of the agreement and to allow the County Judge to execute all relevant documents. [Account # 001-0109-7459 IDEO Work Study]

- 18. Discussion and possible action to enter into an interlocal agreement for fiscal year 2002-2003 (October to September) with the Laredo Community College who will provide students to work at various county offices and departments as part of the Federal Work-Study Program at a cost to the county not to exceed TEN THOUSAND DOLLARS (\$10,000.00) over the term of the agreement and to allow the County Judge to execute all relevant documents. [Account # 001-0109-7459 IDEO Work Study]
- 19. Discussion and possible action to enter into a contract amendment with the Texas Department of Transportation for the State/Local Public Transportation/Grant Agreement Amendment #5, which will transfer federal funds from the "Administration" budget category to the "Capital" budget category, for the "El Aguila" Rural Transportation Program, being FOUR THOUSAND FIVE HUNDRED DOLLARS (\$4,500.00) for the purchase of :"Miscellaneous Capital Equipment" (tractor mower) and authorizing the County Judge to sign all relevant documents. (Requested by CAA/El Aguila).
- 20. Discussion and possible action to enter into an Equipment Lease Agreement with Office Communications Systems, Inc. for six (6) Toshiba Digital Copiers and accessories to be located at various Webb County Offices and Departments for a thirty-six month period (12/8/03 through 11/7/06) in the amount of ONE THOUSAND SIX HUNDRED AND EIGHTY-FIVE DOLLARS (\$1,685.00) per month and authorizing the County Judge to sign all relevant documents. [Requested by Webb County Purchasing Department].
- 21. Discussion and possible action to enter into a one year computer hardware maintenance agreement with SBC DataComm beginning December 1, 2003 through November 30, 2004 for an annual cost of NINETEEN THOUSAND FOUR HUNDRED EIGHTEEN DOLLARS AND FORTY CENTS (\$19,418.40) and authorizing the County Judge to sign all relevant documents. [Account # 001-0500-6402 Repair and Maintenance Equipment]

- 22. Discussion and possible action to enter into an Equipment Maintenance Agreement with Office Communications System, Inc. for six (6) Toshiba Digital Copiers to be located at various Webb County Offices and Departments for a thirty-six month period (12/8/03 through 11/7/06) at costs based on the following overages per copier: (1) Webb County Judge's Office Copier (\$.0058 per copy); (2) Webb County Commissioners Court copier (\$.0058 per copy); (3) Webb County Sheriff's Office (\$.0058 per copy); (4) Webb County Clerk's Office copier (\$.0058 per copy); and (5) Webb County Road and Bridge copier (\$.0075 per copy), and authorizing the County Judge to sign all relevant documents.
- 23. Discussion and possible action to enter into a hardware maintenance agreement with IBM (ServiceElect) beginning January 1, 2003 through September 30, 2005 in the total amount of EIGHTY SIX THOUSAND TWO HUNDRED THIRTY-ONE DOLLARS AND TWO CENTS (\$86,231.02) and authorizing the County Judge to sign all relevant documents. [Account # 001-0500-6402 Repairs and Maintenance Equipment]

COUNTY ENGINEER

- 24. Discussion and possible action amending the County's TWDB-EDAP Budget Funds 646, 647, 648, 649 and 610. These funds are for the construction of a 2.4 million gallon per day (MGD) water treatment plant, the expansion of the Wastewater Treatment Plant to 1.5 MGD, water line replacement in Rio Bravo, water line replacement in El Cenizo, lift stations and force mains in El Cenizo, 200,000 gallon elevated tank in El Cenizo and the replacement of water lines in Rio Bravo.
- **25.** Discussion and possible action authorizing the final payment of \$12,291.57 to CG Construction for the Mirando Community Center. [Account # 653-8001-8707 Neighborhood Facilities Texas Community Development Project #721859]
- **26.** Discussion and possible action to fill Slot # 1445, R.O.W. Coordinator at an annual salary of \$27,456.

- **27.** Discussion and possible action approving a resolution amending the "Resolution Authorizing the Issuance of "Webb County, Texas Waterworks and Sewer System Revenue Bonds, Series 2000":
 - Resolution authorizing the issuance of "Webb County, Texas Waterworks and Sewer System Revenue Bonds, Series 2003" and making provisions for the security thereof; approving the application to the Texas Water Development Board, and the paying Agent/Registrar Agreement; and approving other matters relating thereto: and
 - Resolution Authorizing the Issuance of "Webb County, Texas Waterworks and Sewer System Revenue Bonds, Series 2003A" and making provisions for the security thereof; approving the application to the Texas Water Development Board, and the paying Agent/Registrar Agreement; and approving other matters relating thereto.

HEAD START

- **28.** Discussion and possible action to fill Slot # 1696 and Slot # 2193, part-time Substitute (15 hours/week for 10 months) at \$4,646, effective December 9, 2003.
- **29.** Discussion and possible action to ratify the Head Start Child and Adult Care Food Program Budget Amendment for Fiscal Year 2003-2004.

PLANNING DEPARTMENT

30. Discussion and possible action to issue "Certifications Regarding Compliance with Plat Requirements and the Connection of Utilities" to authorize utility connections to the following properties:

Connection(s) qualifying under Section 232.029 (i):

- Tract 59-22, Las Lomas I Subdivision, (electricity – one dwelling only);
- 2. Tract 10, Las Pilas I Subdivision, (electricity one dwelling only);
- **3.** Tract 109, Ranchitos Los Arcos Subdivision, (electricity one dwelling only).

PURCHASING AGENT

- 31. Discussion and possible action to award/reject request for proposals for Webb County restoration and preservation of County Records to Landata Technologies, Inc. for the County Clerk's Department. [Account # 005-1120-3116-1 Records Archive Fees County Clerk Archive Fund]
- 32. Discussion and possible action to approve the services obtained from Holt Company of Texas to remove and replace transmission seals on unit 10-11 in the amount of \$11,969.86 for the Road and Bridge Department.

 [Account # 010-7002-6403 Repair and Maintenance Vehicle]

RISK MANAGEMENT

33. Discussion and possible action to approve repairs of Sheriff's Department Unit # 2720 (2003 Chevrolet Impala) in the amount of \$690.05 for damages resulting from a motor vehicle collision which occurred on or about October 10, 2003. [Account # 001-0105-9201 Claims Paid]

ROAD AND BRIDGE

34. Discussion and possible action to fill the following slots from fund 10 Department 7001:

Slot # 2208	Paving Supervisor	\$1,2	246.16 Bi-Weekly
Slot # 2117	Truck Driver	\$	9.95 Hourly
Slot # 0667	Water Truck Driver	\$	9.95 Hourly

EXECUTIVE SESSION

35. Discussion and possible action regarding the property damage claim of Laredo Hardware resulting from a motor vehicle collision which occurred on or about August 20, 2003 with a County vehicle driven by a Sheriff's Department employee (Executive Session is requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code-Consultation with Attorney). [Account # 001-0105-9201 Claims Paid]

- 36. Discussion and possible action regarding the bodily injury claim of Lucia Huntington resulting from a motor vehicle collision which occurred on or about September 22, 2003 with a County vehicle driven by a Sheriff's Department employee (Executive Session is requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code-Consultation with Attorney). [Account # 001-0105-9201 Claims Paid]
- 37. Discussion and possible action regarding the property damage claim of Veronica Rangel resulting from an incident which occurred on or about November 6, 2003 involving a Head Start employee (Executive Session is requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code-Consultation with Attorney). [Account # 001-0105-9201 Claims Paid]
- 38. Discussion and possible action regarding Cause No. 2002-CVQ-000312-D2; Calixto Flores vs. Webb County, in the 111th Judicial District Court, Webb County, Texas (Executive Session is requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code-Consultation with Attorney). [Account # 001-0105-9201 Claims Paid]
- 39. Adjournment.

The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

♣ DISABILITY ACCESS STATEMENT

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS	_ DAY OF DECEM	MBER, 2003.	
By: Louis H. Bruni County Judge		_	
<u>CER1</u>	TFICATION OF NO	OTICE AND POSTI	N <u>G</u>
I, the undersigned, Comeeting of the Webb of said notice, and the bulletin board at the Coreadily accessible to temporary at least 72 hours prediction.	County Commission of the county Commission of the Courthouse door of the general public and said notice	oners Court, is a true nd correct copy of s Webb County, Tex at all times on the _ remained so postee	e and correct copy aid notice on the as, at a place day of d continuously for
DATED THIS	DAY OF	,	2003
COUNTY CLERK, WI	EBB COUNTY, TE	XAS	
BY:			